

TwinHill

CORPORATE APPAREL

Return Form

TwinHill completely guarantees its product to be free from defects in quality and workmanship. We will quickly exchange, replace or repair any damaged or defective merchandise.

Custom embroidered or screen-printed garments will be accepted for return only if they are damaged or have defects in workmanship. The only exception to this policy applies to items embroidered or screen-printed for customers that are under contract.

We will only accept garments for exchange or credit that have not been worn, laundered or altered. All returns for exchange or credit must be made within thirty (30) days of receipt.

Please note: **No returns can be accepted at Men's Wearhouse stores.**

Step 1:

Your Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Step 2:

A. Please complete this section for the product(s) you are returning. If you wish to receive product(s) in exchange, you must also complete section B.

Pick # _____

Description	Item #	Color	Qty	Size	Reason Code

Reason Codes

A - Sizing		B -Quality / Satisfaction		C -Service		D - Color	
Too Large	Too Small						
A1 - Chest	A8 - Chest	B1 - Defective	C1 - Wrong item shipped		D1 - Did not Like color		
A2 - Sleeve length	A9 - Sleeve length	B2 - Misjudged size	C2 - Inseam not as requested		D2 - Color not as shown		
A3 - Width	A10 - Width	B3 - Did not like style	C3 - Embroidery - wrong color		D3 - Coordinates did not match		
A4 - Overall length	A11 - Overall length	B4 - Did not like Fabric	C4 - Embroidery - wrong placement				
A5 - Waist	A12 - Waist	B5 - Fabric / Material Performance					
A6 - Seat/Hip	A13 - Seat/Hip	B6 - Other _____					
A7 - Overall	A14 - Overall						

B. If you wish to receive product(s) in exchange for the product(s) you are returning, please complete this section

Description	Item #	Color	Qty	Size	Comments

Payment Method* Visa MasterCard Discover Card American Express

Card# _____ Exp. Date _____ Signature _____

***Only required when placing an exchange order**

Step 3: Enclose this form along with your merchandise. Keep a copy of this form for your records. Pack items securely. Use original packaging, if possible. Ship via traceable method to:

TwinHill Returns 5630 Renwick Houston TX 77081

Thank you for your valued business