



Passenger Misconduct Report

A. INSTRUCTIONS:

The F/A most involved with the incident must complete EACH APPLICABLE section of the report and sign the form prior to submission. All other F/As operating the flight must sign the back of the report whether or not the event was witnessed. Additional information may be provided on a separate report, if necessary.

F/A may attempt to obtain passenger information (item G), provided doing so will not escalate the situation.

Submit all reports within 24 hours of event via fax, co-mail, or submission to a crew service center. If faxed, submit the original form upon your next return to base.

NOTE: All alcohol-related incidents MUST also be reported by telephone to the Alcohol Reporting Hotline 1-866-874-3933 (domestic) or 001-480-693-5715 (international) within 24 hours of the event.

B. MANDATORY INFORMATION: Complete all information below. Do not leave any blanks.

Employee: _____ ID Number: _____ Date of Event: _____

Flight #: _____ A/C #: _____ Departure City: _____ Arrival City: _____ Diversion City: _____

Base: _____ FLIGHT MET BY LAW ENFORCEMENT AUTHORITIES? (Check one) YES NO Other (explain) _____

C. ALCOHOL-RELATED INCIDENT: (Check appropriate box)

Call 1-866-874-3933 (domestic) or 001-480-693-5717 (international) within 24 hours of incident. Complete Passenger Misconduct section, if applicable.

- PRIOR TO PUSHBACK - PASSENGER EXHIBITS SIGNS AND SYMPTOMS OF INTOXICATION AND IS REMOVED FROM THE AIRCRAFT.**
- IN-FLIGHT - PASSENGER EXHIBITS SIGNS AND SYMPTOMS OF INTOXICATION.**
- PASSENGER CONTINUED TO CONSUME ALCOHOLIC BEVERAGES NOT PROVIDED BY US AIRWAYS PERSONNEL.**
- IN-FLIGHT - PASSENGER CAUSED AN ALCOHOL-RELATED DISTURBANCE.**

D. SMOKING BAN VIOLATION: (Check appropriate box)

Complete the Smoking Ban Violation if event meets the following criteria:

- CONTINUED TO SMOKE**
- SMOKED IN LAVATORY**
- TAMPERED WITH SMOKE DETECTOR**

WRITTEN WARNING NOTICE MUST BE PRESENTED WHEN A PASSENGER VIOLATES THE SMOKING REGULATIONS REFERENCED ABOVE.

Complete Passenger Misconduct section, if applicable.

| | | | | | |
|-----|----|---|-----|----|---|
| YES | NO | Was the aircraft on the ground? | YES | NO | Was the passenger actually observed smoking? |
| YES | NO | Were all non-smoking announcements made? | YES | NO | Was the lavatory smoke detector activated? |
| YES | NO | Was the "No Smoking" sign on, if applicable? | YES | NO | Was the smoke detector tampered with? |
| YES | NO | Were the "No Smoking" placards present both inside and outside the lavatory, if applicable? | YES | NO | Was the passenger given a verbal warning? |
| YES | NO | Was the aircraft met by law enforcement? | YES | NO | Was the passenger given the written warning notice below? |

E. PASSENGER MISCONDUCT: (Check appropriate box)

- N/A**
 - Misconduct level does not meet criteria listed below.
- LEVEL ONE - DISRUPTIVE BEHAVIOR**
 - **Passenger does NOT comply with verbal requests** - Notify Captain of situation, present **Written Warning (below)** to passenger and complete report.
- LEVEL TWO - PHYSICALLY ABUSIVE BEHAVIOR**
 - Notify Captain and request authorities meet the flight, complete report.
- LEVEL THREE - IMMINENT THREAT OF DEATH OR SERIOUS BODILY INJURY**
 - Notify Captain and request authorities meet the flight, complete report.
- LEVEL FOUR - ATTEMPTED OR ACTUAL BREACH OF FLIGHTDECK**
 - Notify Captain and request authorities meet the flight, complete report.

F. NOTICE: YOUR BEHAVIOR MAY BE IN VIOLATION OF FEDERAL LAW

IF YOU WISH TO AVOID PROSECUTION AND REMOVAL FROM THIS AIRCRAFT, YOUR UNLAWFUL BEHAVIOR MUST CEASE IMMEDIATELY!

This is a formal warning that Federal Law prohibits the following:

- Failing to comply with crewmember instructions, lighted information signs, and posted placards (Federal Aviation Regulation 121.317).
- Continuing to smoke on a non-smoking flight, smoking in a lavatory, tampering with a lavatory smoke detector, or causing a smoking-related disturbance (Federal Aviation Regulation 121.317).
- Threatening, intimidating, or interfering with a flight crewmember (Federal Aviation Regulation 121.580).
- Drinking any alcoholic beverage not served by a crewmember or appearing to be intoxicated and causing a disturbance (Federal Aviation Regulation 121.575).

A report will be filed with the Federal Aviation Administration. Failure to refrain from these activities may result in prosecution.

The Federal Aviation Act provides for civil monetary fines and imprisonment.

