



U·S AIRWAYS

Outside Employment Request Form

Employee Name:		Supervisor's Name:	
Employee ID Badge:		Department:	
Date of Hire:	Position:	Telephone No.	
Prospective Employer:			
Street Address:			
City:	State:	Zip Code:	
Nature of business:			
Position Applied For:		<input type="checkbox"/> FT <input type="checkbox"/> PT	
Job Responsibilities:			
Anticipated Work Schedule:			
Days: <input type="checkbox"/> Sun <input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat			
Work Hours From: _____ To: _____			

Submit the completed request form via co-mail to Barb Trella at T4-INF. Fax number (480) 693-2950, or email barbara.trella@usairways.com.

I have read and understand my obligations under the US Airways Code of Business Conduct and Ethics regarding Outside Employment and agree to abide by the following:

“In terms of your job, your primary loyalty should always be to the Company, and it is up to you to avoid situations that could call your loyalty into question. You may not engage in any outside employment that might affect your objectivity and independence of judgment or conduct in carrying out your duties and responsibilities for the Company. This means, among other things, you may not work for an organization that is a supplier to the Company or that markets services or products in competition with the Company without the Company’s written consent.

Also, you are not permitted to engage in outside employment that might discredit or conflict with the best interest of the Company. Any employment that conflicts with your scheduled hours, overtime when required, the ability to meet deadlines or, in general, impedes your ability to perform your role effectively at the Company, is not permitted.”

Employee Signature: _____ Date: _____

Approved by: _____ Date: _____