



## **HOW TO “JUMPSEAT” ON MIDWEST AIRLINES**

### **What is a Reciprocal Cabin Jumpseat Agreement?**

It is an arrangement between two airlines agreeing to a reciprocal interchange of cabin jumpseat privileges for current qualified Flight Attendants of the two companies.

### **Who can occupy the cabin jumpseat on Midwest Airlines aircraft?**

Active Flight Attendants from other airlines, where a reciprocal jumpseat agreement exists, will now be able to occupy the cabin jumpseat on Midwest Airlines aircraft if specified in the individual agreement. If not specified in the agreement the other airline flight attendant will occupy an open cabin seat.

### **Can I list myself in advance if I want to jumpseat on Midwest Airlines?**

No, the Flight Attendant will only be able to jumpseat on Midwest Airlines on a walk-up basis. The CSR will then create a listing for the Flight Attendant. The Flight Attendant must check-in with the CSR at least 30 minutes prior to scheduled departure.

### **Do I have to wear my badge when traveling on this agreement?**

The Flight Attendant must present a current, unexpired, company photo identification card which displays “CREW” or indicates their position as a flight attendant. If the identification does not indicate it or the CSR is unable to determine their position or status, jumpseat access will not be granted. The Flight Attendant must display his/her company identification card at all times and observe strict professional conduct.

### **What is my boarding priority when traveling on the Reciprocal Cabin Jumpseat Agreement?**

The accommodation for flight attendants is unlimited, provided a passenger seat and/or jumpseat is available. Cabin jumpseaters will be boarded on a first-come first serve basis (based upon check-in time) after all other revenue customers and all Midwest non-revenue crewmembers have been cleared. The CSR will place the Flight Attendant on the priority list as a “G1.” If a cabin passenger seat is available, a passenger seat will be accommodated, otherwise the Flight Attendant may occupy an available cabin jumpseat.

### **Is there a dress code when utilizing the Reciprocal Cabin Jumpseat Agreement?**

The Flight Attendant must be in business casual attire or company uniform.



## **What are the procedures I should follow to travel utilizing the Reciprocal Cabin Jumpseat Agreement with Midwest?**

- The Flight Attendant will be on a walk-up basis only and may not list in advance of the flight. The CSR will create a listing for the Flight Attendant. The Flight Attendant must check-in with the CSR at least 30 minutes prior to scheduled departure.
- The Flight Attendant must present a current, unexpired, company photo identification card with displays "CREW" or indicates their position as a flight attendant. If the identification does not indicate it or the CSR is unable to determine their position or status, jumpseat access will not be granted.
- Check MEA to determine if a reciprocal cabin jumpseat agreement exists.
- The Flight Attendant will complete and sign the Additional Crew Member (ACM) authorization form, regardless of whether they occupy a cabin passenger seat or the cabin jumpseat
- The CSR will place the Flight Attendant on the priority list as a "G1." If the Flight Attendant is designated as a Selectee, the proper Selectee screening procedures must be followed, whether the screening is performed at the gate or they are sent back to the checkpoint. The CASS exemption for Selectee flight attendants does not pertain in this procedure, since flight attendants do not appear in CASS.
- If a cabin passenger seat is available, clear the Flight Attendant a seat in the passenger seat, otherwise they may occupy an available cabin jumpseat.
- Once the Captain has authorized the jumpseat rider, staple the boarding pass to the ACM form and include in the Lift envelope.
- The Flight Attendant must display his/her company identification card at all times and observe strict professional conduct.
- On a through flight, the Flight Attendant may be bumped at an intermediate point by only those with non-revenue priority codes B1-B3, A1-A7 and any revenue passenger.
- If Signature seats are available, non-revenue passengers may be cleared in those seats in order of priority and seniority. Remember to clear non-revenue passengers into the Signature cabin in "J" category of fare along with a specific seat assignment.

***\*\*These agreements are an added bonus for personal travel. Adherence to the agreements including dress and behavior are critical to the success of the program.***

***Flight schedules and routes can be found on [www.midwestairlines.com](http://www.midwestairlines.com). This agreement does not include flights operated by Skywest for Midwest Airlines.***